

DAY	DATE	TEACHER		Para /Ed.Assist /Other Hrly Positions HOURLY TIME ENTRY				TOTAL HOURS	Teacher Name Substituted For: <i>(print)</i>	DUE: MONDAYS 6:00 P.M.
		1/2 DAY	FULL DAY	TIME -IN	LUNCH	TIME OUT				
MON									School Name	
TUES										
WED										
THURS									EMPLOYEE NAME: <i>(print)</i>	
FRI										
SAT										
SUN									Employee Address	
				<b>TOTAL HOURS:</b>						

X: \_\_\_\_\_  
**School Representative's Signature**

X: \_\_\_\_\_  
**Employee Signature**

Signature denotes approval of time card totals and satisfactory work performance.  
 Hours can not be adjusted after supervisor signature

We, the Educational Facility, understand that Teachers On Call's (TOC's) has been made possible by TOC's substantial investment in advertising, recruiting, interviewing and screening of each candidate. In the event that we choose to hire the above-named TOC employee -- directly or indirectly , or at a subsidiary or related facility -- we agree that the employee must complete a specific number of hours at our facility while in the employ of TOC, or we will pay a placement fee. Concessions are made for school districts who have signed a separate agreement

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